



# New Hire Application

LCO Casino, Lodge & Convention Center is a drug-free workplace  
New hires must pass a pre-employment drug screening.  
**Incomplete applications may not be reviewed.**  
Applications and resumes remain on file for 90 days.

13767 W County Rd B  
Hayward, WI 54843  
(715) 634-5643

\_\_\_\_\_  
Last Name, First Name, M.I.      Badge #      DOB      Month      Day      Year

\_\_\_\_\_  
Address      Home Phone #      Cell Phone #

\_\_\_\_\_  
City, State      Zip Code      Email address

Alias Name (maiden, previous names used, etc.) \_\_\_\_\_

What source prompted you to apply within our company?

\_\_\_ Current Team Member, if so who can we thank on your behalf? \_\_\_\_\_

\_\_\_ Friend/Family    \_\_\_ Internet    \_\_\_ Newspaper    \_\_\_ Other (Please explain) \_\_\_\_\_

Are you at least 18 years of age?    Yes    No

Male \_\_\_\_\_      Female \_\_\_\_\_

Are you a US citizen?    Yes    No

Tribal Affiliation (Proof will be requested upon hire) \_\_\_\_\_

Do you have a valid Driver's License?    Yes    No

If yes, issued by what state? \_\_\_\_\_

Driver's License # \_\_\_\_\_

Have you ever been convicted of, or plead no contest to, any felony or misdemeanor for violation of any federal law, and Wisconsin law, any laws of any other states or ordinances of any municipality or are there any criminal charges pending against you?

\_\_\_\_\_ Yes    \_\_\_\_\_ No (It is not necessary to include minor traffic violations)

If yes, please list state, date(s), and charge(s): \_\_\_\_\_

*Criminal charges are not an automatic bar of employment.*

Are you currently employed? \_\_\_\_\_

If so, may we inquire with your present employer? \_\_\_\_\_

Have you ever applied with this company before? \_\_\_\_\_

Have you ever worked for this company before? \_\_\_\_\_

If so, from \_\_\_\_\_ to \_\_\_\_\_

In what department/position? \_\_\_\_\_

### **Educational Background**

Name of School	Address	Degree	Major
High School _____			
College _____			
Graduate _____			
Technical _____			

License(s) or Certification(s) held: \_\_\_\_\_

### **Military Service**

Branch of Service	Month/Yr Served From / To	Active Duty or Reserve?	Skill Specialty Or Primary Duty
_____	_____	_____	_____

### **Employment History**

Begin with most recent

Dates	Employer Name/Address	Phone	Salary	Position	Reason for Leaving
From _____	_____				
To _____	_____				
From _____	_____				
To _____	_____				
From _____	_____				
To _____	_____				
From _____	_____				
To _____	_____				

Are there any other experiences, skills, or qualifications which you think would especially qualify you for employment with the Lac Courte Oreilles Casino and any of the positions that you have applied for? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Check all positions that you are applying for:**

- Accounting**
- Administration**
  - Elder Host/Hostess
  - Reception
- Beverage**
- Bingo**
- Cage/Vault**
- Convention Center**
- Drop team**
- Food Services**
  - Kitchen Help
  - Wait Staff
- GSC**
  - Cage/Vault
  - Security
- Housekeeping**
- Lodge**
  - Front Desk
  - Public Space Cleaner
  - Room Attendant/Housekeeping
- Maintenance**
- Marketing**
  - Customer Service
  - Gift Shop
  - Valet Driver
- Security Guard**
- Slot Operations**
- Table Games**
- Other** \_\_\_\_\_

Full Time \_\_\_\_\_ Part Time \_\_\_\_\_

Date you can start: \_\_\_\_\_

Salary Desired: \_\_\_\_\_

**Professional References** (Please do not list relatives as a professional reference)

**Name of Reference** \_\_\_\_\_

**Business/Position** \_\_\_\_\_

How long have you known this person? \_\_\_\_\_

**Phone Number** \_\_\_\_\_

**Name of Reference** \_\_\_\_\_

**Business/Position** \_\_\_\_\_

How long have you known this person? \_\_\_\_\_

**Phone Number** \_\_\_\_\_

**Name of Reference** \_\_\_\_\_

**Business/Position** \_\_\_\_\_

How long have you known this person? \_\_\_\_\_

**Phone Number** \_\_\_\_\_

# Certification & Release

I certify that the information given by me on this application is true and correct to the best of my knowledge. I understand and agree that any deliberate misrepresentation during the application process may result in a rejection of my application or, if employed, a termination from employment.

I authorize investigations of all statements, contained herein and the references included, to give you any and all information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing the same to you.

Receipt of this application by the Lac Courte Oreilles Casino Lodge & Convention Center for consideration does not constitute a promise to interview or to offer employment with the Lac Courte Oreilles Casino Lodge & Convention Center.

I understand and agree that if hired, my employment is for no definite period and may, regardless of date of payment of my wages and salary, be terminated at any time without prior notice.

I further understand that it is my responsibility to keep my application updated with any changes and that my application will be kept on file for 3 months within the Lac Courte Oreilles Casino Lodge & Convention Center Human Resource department.

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Signature of Applicant

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Date